



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Quality Assurance Specialist, Health Services [Classified Competitive]			Salary P26 \$64,677.09-\$92,011.89
Posting Number 141-17	Position Number 101501 and 096220	Number of Positions 2	Posting Period * From: 8/9/2017 To: 8/23/2017
Location: Health Care Quality Assessment; Patient Safety Program 225 East State Street, 2nd Floor, Trenton, NJ			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

In accordance with the Patient Safety Act (PL 2004), the associated regulations NJAC 8:43E-10, and the Department policies and protocols pursuant to the New Jersey Patient Safety Program, within the Office of the Commissioner, these positions must utilize their clinical nursing experience to perform the following: Review Root Cause Analyses (RCAs) of serious preventable adverse events submitted by licensed New Jersey health care facilities to support facilities and promote a culture of patient safety. Conduct a detailed review and assessment of the reports to ensure that RCAs are thorough, credible and include prevention strategies which address the root causes of the adverse events. Consult with facilities regarding delivery or service enhancements drawing on national models, current clinical and health services research and clinical practice guidelines. Clinically review adverse events to ensure they meet the statutory definition of a serious preventable adverse event. Develop and implement methods to promote Internal Consistency in the event and RCA Reviews. Develop tools and resources to facilitate the educational process and supportive activities for the RCA Workshops and other educational activities. Perform duties as needed, including the ongoing review of the web based reporting system. Support the preparation of the Patient Safety Reporting System annual report and other ad-hoc reports as needed. Preferred candidates should also possess: A minimum five (5) years of direct patient care in the hospital setting. Prior experience with root cause analysis of adverse events and other Quality Improvement activities in a health care setting. A broad-based knowledge of hospital and ambulatory surgery center systems and processes. Familiarity with state and national best practices in patient safety. Experience with regulations, standards of practice, policies and procedures for best practices. Fluent in Microsoft Office or similar software programs for word processing. Excellent written and verbal communication skills.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

LICENSE: A license as a Registered Nurse in the State of New Jersey.
EXPERIENCE: Four (4) years of experience as a Registered Nurse, one (1) year of which is specialized experience including the monitoring and/or evaluation of clinical or human services records and programs in a mental health, geriatric, health care setting, or human services agency. **NOTE:** A Bachelor's degree, and three (3) years of specialized experience in the field of quality assurance in a mental health, geriatric, health care setting, or human services agency which includes monitoring and/or evaluation of clinical or human services records and programs which may include allegations of abuse, neglect, exploitation, or incidents of client abuse or safety and well-being, may be substituted for the above license and experience requirements. **NOTE:** A Master's degree in Public Health or a health care related field may be substituted for one (1) year of indicated specialized experience. **LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTOC@doh.nj.gov
- Mail the required documents to:
**Jill Velez, Executive Assistant 3
Office of Commissioner
Reference Posting #141-17
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- State of NJ Employment Application
(nj.gov/health/forms/dpf-663.dot).

** Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*

PER-53
APR 17